

**SCORING RUBRIC  
NEW PARTNER AGENCY APPLICATION**

**Agency Name:** \_\_\_\_\_ **Reviewer's Name:** \_\_\_\_\_

Please complete the following rubric while reviewing the application.

<b>Agency/Program Alignment</b>	<b>0</b>	<b>3</b>	<b>5</b>
<p><i>Consider these questions:</i></p> <ul style="list-style-type: none"> <li>Does the agency/program fill an unmet health/human service need in the HOIUW service area?</li> <li>Does the agency/program serve primarily low-income and/or at-risk populations?</li> <li>How well does the agency/program align with the HOIUW mission, Community Assessment and Issue Areas? (Self-Reliance, Children &amp; Youth, Health &amp; Rehab, or Families)</li> </ul>	<p>Organization is duplicating services OR not serving low-income/at-risk populations OR does not align with HOIUW mission, Community Assessment &amp; Issue Areas</p>	<p>Organization may offer similar services but serves a unique demographic/fills a gap. Programs align with HOIUW mission, Community Assessment &amp; Issue Areas</p>	<p>Organization fills an unmet need, serves significant numbers of low-income/at-risk populations and aligns very well with HOIUW mission, Community Assessment &amp; Issue Areas</p>

<b>Agency/Program Metrics (if applicable)</b>	<b>0</b>	<b>3</b>	<b>5</b>
<p><i>Consider these questions:</i></p> <ul style="list-style-type: none"> <li>Are program goals/objectives realistic, measurable &amp; align with HOIUW indicators?</li> <li>Does the program already measure outcomes/results &amp; demonstrate successful outcomes?</li> <li>Is the program fully staffed with qualified, experienced employees?</li> <li>Does the program utilize volunteers?</li> <li>Does the proposed use of funds align with HOIUW standard practices &amp; priorities?</li> <li>How is program effectiveness evaluated?</li> </ul>	<p>Goals &amp; Objectives under-developed; outcomes not being measured; questionable staff qualifications; no volunteers; agency does not align with HOIUW ; no evaluation in practice</p>	<p>Goals &amp; Objectives developed &amp; measurable with a few measured outcomes ; staff appear qualified; some use of volunteers; aligns with HOIUW; some evaluation in practice</p>	<p>Goals &amp; Objectives well-developed &amp; measurable; significant outcomes being measured; qualified, experienced staff; volunteers well-utilized; aligns with HOIUW ; solid evaluation practices</p>

<b>Financial Status</b>	<b>0</b>	<b>3</b>	<b>5</b>
<p><i>Consider these questions:</i></p> <ul style="list-style-type: none"> <li>Does the audit or 990 raise questions?</li> <li>Does the agency budget make sense?</li> <li>Is there diverse, stable funding for sustainability?</li> <li>Is the agency financially stable enough to deliver effective services?</li> <li>Are fundraising &amp; admin expenses reasonable &amp; cost-effective?</li> </ul>	<p>Questionable sustainability as evidenced by audit, 990, budget and costs</p>	<p>Clarifications needed on financial documents but appears financially stable; costs appear reasonable</p>	<p>Solid financial status as evidenced by requested documents; appears financially stable; costs reasonable</p>



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<b>Management and Capacity</b>	<b>0</b>	<b>3</b>	<b>5</b>
<p><i>Consider these questions:</i></p> <ul style="list-style-type: none"> <li>• Are Executive Management &amp; Board of Directors located in the HOIUW service area?</li> <li>• What is the agency's reputation for service delivery?</li> <li>• Has agency been delivering services for at least 2 yrs?</li> <li>• Are there concerns about compliance with the HOIUW Memorandum of Agreement?</li> <li>• Is a solid agency partnership likely?</li> </ul>	Executive staff &/or Board are NOT local; agency reputation is not known or not positive; significant concerns about compliance or relationship	Some executive staff &/or Board are local; agency reputation is known and positive; minor or no concerns about compliance or relationship	Executive staff & Board are local; agency reputation is well-known & positive; no concerns about compliance or relationship

**FINAL SCORE SUMMARY**

<i>Construct</i>	<i>Your Points</i>	<i>Possible Points</i>
<b>Agency/Program Alignment</b> Comments:		<b>5</b>
<b>Agency/Program Metrics (if applicable)</b> Comments:		<b>5</b>
<b>Financial Status</b> Comments:		<b>5</b>
<b>Management and Capacity</b> Comments:		<b>5</b>
<b>Total Points</b>		<b>20</b>

Notes:

(Please print)

**Agency Name:** \_\_\_\_\_ **Reviewers Name:** \_\_\_\_\_